YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

SHRI P. K. CHAUDHARI MAHILA ARTS COLLEGE

- Name of the Head of the institution

  DR. M. M. CHAUDHARI

- Designation

  PRINCIPAL

- Does the institution function from its own campus?

  Yes

- Phone no./Alternate phone no.

  6357997217

- Mobile no

  9409679327

- Registered e-mail

  pkchaudhari1994@gmail.com

- Alternate e-mail

  narenkpatel@gmail.com

- Address

  Opp. Central S T Depot, Sector- 7

- City/Town

  Gandhinagar

- State/UT

  Gujarat

- Pin Code

  382007

2.Institutional status

- Affiliated /Constituent

  Affiliated

- Type of Institution

  Women

- Location

  Urban

- Financial Status **Grants-in aid**

- Name of the Affiliating University **Gujarat University**

- Name of the IQAC Coordinator **Dr. Narendra K. Patel**

- Phone No. **9427989810**

- Alternate phone No. **6352800328**

- Mobile **9427989810**

- IQAC e-mail address **iqac75@gmail.com**

- Alternate Email address **pkchaudhari1994@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) http://pkcmacollege.com/assets/files/2023/IQAR%202020-21.pdf

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://pkcmacollege.com/students/academic_calendar

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.71**	**2012**	**15/09/2012**	**14/09/2017**
Cycle 2	**B**	**2.03**	**2019**	**28/03/2019**	**27/03/2024**

6.Date of Establishment of IQAC **15/09/2012**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Salary	Govt of Gujarat	2021-22	42901661
Institution	Udisha and Placement	Govt of Gujarat	2021-22	50000
Institution	DEFD Fund	Govt of Gujarat	2021-22	50000
Institution	Finishing School	Govt of Gujarat	2021-22	100000
Institution	NSS	Gujarat University	2021-22	22000

8.Whether composition of IQAC as per latest NAAC guidelines　　Yes

- Upload latest notification of formation of IQAC　　View File

9.No. of IQAC meetings held during the year　　4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?　　Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report　　No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?　　No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Collaborated academically with other institutes of the district.
2. Organized a series of lectures by various eminent experts for inspiring the students to better career prospects and for a better life. 3 Organized various programs under "Azadi Ka Amrut Mahotsav".

4.Finishing School Programme by Knowledge Consortum of Gujarat, Edu. Dept, Govt of Gujarat from 44/04/2021 to 04/07/2021 (65 Students and from 12/06/2021 to 12/09/ 2021 (52 Students) 80 hours certificate program on Employability Skills, Life Skills Training and Functional English Skills. 5. A campus interview was organized on 02/08/2021 by 'Udisha and Placemant Cell' of the college. 15 students were selected by various companies

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To organize maximum career oriented programmes and certificate courses for the students	Finishing School Programme by Knowledge Consortum of Gujarat, Edu. Dept, Govt of Gujarat from 44/04/2021 to 04/07/2021 (65 Students and from 12/06/2021 to 12/09/ 2021 (52 Students) 80 hours certificate programme on Employability Skills, Life Skills Training and Functional English Skills.
To organize a campus placement camp for the students.	A campus interview was organized on 02/08/2021 by 'Udisha and Placemant Cell' of the college. 15 students were selected by various companies.
To organize nutrition awareness programmes during the year to protect the students from any type of pandemic.	'Poshan Saptah" was celebrated by the Dept of Home Science in the first week of September.
To organize some programmes under the title of "Azadi Ka Amrit Mahotsav' as India is going to celebrate its 75th Independence Day	Three Day Camp on "Andhshraddha Nivaran" Under 'Azadi Ka Amrit Mahotsav' was organized by NSS Unit from 29/10/2021 to 31/10/2021. and (1) Various Days were celebrated "Under 'Azadi Ka Amrit Mahotsav' from 11/02/2022 to 14/02/2022.
To celebrate the 'International Mother Language Day'.	(2) 'World Mother Tongue Day' was celebrated on 21/02/2022 by the Dept of Gujarati.

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Management of the Institution	**25/07/2022**

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	SHRI P. K. CHAUDHARI MAHILA ARTS COLLEGE
• Name of the Head of the institution	DR. M. M. CHAUDHARI
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	6357997217
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• State/UT	Gujarat
• Pin Code	382007
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• Affiliated /Constituent	Affiliated
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• Location	Urban
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• If yes, mention the amount	

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- Name of the statutory body

Name	Date of meeting(s)
Management of the Institution	25/07/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	17/01/2023

15.Multidisciplinary / interdisciplinary

Soft Skill and Foundation subjects are taught as per University Syllabus. Finishing School Certificate Programs are organized by KCG, Dept of Education, Govt. of Gujarat to cater Employability Skills and Life Skills Training and Functional English Skills. Various courses are run by the dept. of Home Science.

16.Academic bank of credits (ABC):

N A

17.Skill development:

"Poshan Saptah" was celebrated by Home Science department. Students do some social activities under NSS Unit and various skills of the students develop. Collegiate Women's Development Cell (CWDC) organizes programs to develop various skills among the students. "World Mother Tongue Day" was celebrated. Various Cultural Programs, various Day celebration and Sports activities are organized round the year. Various competitions like "Essay Writing Competition" are organized in the college. CCC and Talley classes are run by the college.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The "Andhshraddha Nivaran" program was organized by NSS Unit. Various Birth and Death anniversaries of great figures in India are celebrated to impart knowledge of Indian culture to the students. Various cultural programs are organized to educate students about Indian Culture.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

"Udisha and Placement Cell" organized various outcome-based programs for students.

20.Distance education/online education:

A center of "Babasaheb Ambedkar Open University" (BAOU) is run in the college so that students can acquire an online degree with their regular degree.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**05**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**1245**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**725**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**502**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**13**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	00

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	11
4.2 Total expenditure excluding salary during the year (INR in lakhs)	24.05
4.3 Total number of computers on campus for academic purposes	32

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curriculum development isn't in the purview of the college; it is designed by the affiliating University, and it is to be implemented by the constituent colleges. However, curriculum dispensation is the job of the Institution. Dr. Leena V.Swadia, Prof.Pratima Chhaniyara, and Dr. H S Waghela were members of the board of the study and actively participated in the Curriculum development for the University. They also collected suggestions from all faculty members of the respective subjects. In this way indirectly all faculty members of the college played their role in the curriculum development. The Institution has been forming its Academic Calendar for almost a decade now. This calendar is prepared at the beginning of the Academic year. Each department gives its inputs and a list of experts to be invited, details of relevant films to be shown and visits to be planned which are all incorporated into the Academic Calendar. Tentative dates for exams, question paper patterns, and faculty-wise teaching of the topics are all assimilated into the calendar.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Model Academic Calendar is sent by the affiliating University to all the affiliated colleges in June, the first month of the Academic year every year. Our institution makes all efforts earnestly to adhere to it in both the Semesters during the Academic year. Two Internal Tests are held by the Institution-one in each semester before the University Examination. Paperwise Assignments are given and collected for checking and then retunerd to the students by the faculties for Continous Internal Evaluation.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	http://pkcmacollege.com/students/academic_calendar

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

186

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The affiliating colleges are not free to design their own curriculum. The colleges have to implement the set curriculum designed by the Board of Study (BOS) designated by the University and at the end of each Semester University will conduct an examination based on this curriculum only. Our college is affiliated with Gujarat University so we are bound to implement the curriculum designed by the said university. That is why no formal system has been developed yet in the institution as such for integrating relevant crosscutting issues but the faculties individually do co-relate these issues in the topics of their relevant papers of teaching so as to inculcate these values in the students to make them better citizens and better human beings with ethical values, free from gender bias and make aware about saving the environment to save the earth and ecology. Many seminars are organized by NSS Unit, Collegiate Women Development Cell (CWDC), Eco Club, etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	http://pkcmacollege.com/home/aqar_submission_doc
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1245

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

725

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The timetable and the time schedule do not permit to the engagement of separate classes for advanced and slow learners. During the regular classes, the faculty members conduct some oral

/ written tests and find out the slow and advanced learners from the class. The slow learners are given more attention. Some of the faculty members like Dr. Meena Vyas had tried to put the ideal learner-centric method into practice by identifying the learners on the basis of advanced learners and slow learners. Under the title 'Natraj Chidambaram' and 'Shivstutu' the postcards of Times of India were used and the advanced learners helped the slow learners to understand the topic. Some of the Sloks were recited by the advanced learners for the slow learners. She had discussed some topics and the slow learners had asked questions and many of the questions were answered by the advanced learners whereas the rest of the questions were answered by the faculty member to the satisfaction of the students of both levels. Assignment works are given by the teachers and the slow learner students are identified and advised. Weekly tests are taken and students are personally guided by the faculty members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1245	14

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Due to the pandemic, it was not possible to assess the learning levels of the students and organize special Programs for advanced learners and slow learners since classes were conducted through virtual mode mostly during the academic year as Government had not permitted to conduct the classes in the physical mode as a precautionary measure to save the students and the faculties from the infection of Corona. But later on when the situation improved the government granted permission to conduct classes in the hybrid

mode so the faculty member used Google Meet, Google Classroom, and other mobile applications to conduct the sessions. The faculty member shared the notes and question banks through the applications. Though it was a hybrid method the sessions were very interactive and students were very satisfied with it. This method proved to be beneficial to the students. Dr. Mina Vyas of the Sanskrit Dept gives special assignment work to the students. With that, she uses "Drop Box" in which the students can drop their questions in a "Drop Box.". some times thegirl students can not ask questions in the classroom. The students feel free to ask questions through this method. The students in a great number participate in this 'DropBox Counseling" Program.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institute has three classrooms where the LCD Projector is available. The faculty members very frequently use the LCD Projector to conduct the classes. The faculty members teach with the help of PPTs prepared by them. With that, the many BISAG videos / Lectures are available which the faculty members show as supplementary work. Some of the faculty members conduct online tests also. The faculty members, sometimes, share the material in WhatsApp Groups also so the students can use the material anytime from anywhere. A few faculties like Asso. Prof. Rao Bharatsingh P. and Dr. Meena Vyas also uploaded their videos of lectures relevant to the curriculum on YouTube. Moreover, all the Faculties shared the teaching and study material on the Google Classroom application.www.pkchaudhariartscollege.blogspot.com is the blog run by Dr. Minaben Vyas of sanskrit Departmant. she also runs her youtube channel in which she uploads her video lectures. The name of her Youtube is - Mina Vyas Chaudhari College.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

14

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

13

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

09

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

13

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In addition to holding the regular internal test in the conventional method, the students are evaluated by some other informal methods also continuously during the academic year. These methods are group discussions, oral tests, unit tests, and open-book exams. Because of these methods, students are encouraged to interact properly and are also constantly eager to manifest better and better performance. Moreover, they keep revising the taught topics with a view to improving their performance continuously in all kinds of tests. And the method of revision after a week or ten days is in the interest of the students as they can remember all the points of a particular unit merely by their regular attendance and attentiveness. Faculty members also guide the students to write assignments and give class presentations as part of their syllabic course. From the content of the assignments/presentations to the varied aspects of soft skills associated with them, the students are given training for both. It's apparent that a student

must be continuously evaluated so that she is well prepared in the said subject. Hence, an attempt is made to improve the evaluation system thus enabling the students to grasp the matter completely.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

After the declaration of the result of the internal test every Semester, the students are informed by a notice displayed on the college notice board by the examination committee to apply for their grievances within a stipulated time and they can tender their application regarding grievances to the examination committee and the examination committee intimates the concerned faculty in writing to reassess the answer sheet and check whether the evaluation needs any rectification. Then the concerned studentis intimated about the reassessment result whether rectified or the same by the examination committee.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Develop critical thinking skills, analytical ability, and humanitarian approach in the students.

Give the understanding of fundamentals of Humanities and Social Sciences.

Make the students recognize the importance of cultural values and the significance of arguments in a healthy discourse.

Make the students learn the value of multi-disciplinary studies.

Enable the students for employment in sectors like Academics,

Journalism, Multimedia Publishing, NGOs

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme outcomes are generally displayed on the college website but presently no system of evaluating the Program outcomes has been implemented separately so far. College Examination Committee analyses University Examinations results and students are motivated and encouraged. Program-wise University ranker students and honored and at the Annual Function.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

463

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://pkcmacollege.com/assets/files/2020/pdf2.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

02

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has started a Students and Faculties Exchange Programme with the surrounding institutions by signing M.O.U. with them for the transfer of knowledge. Our institution organized the Students and Faculties Exchange Programme with Samarpan Arts and Commerce College, Gandhinagar in the Academic year 2019-20, and with two institutions named Umiya Arts and Commerce College, Sola, Ahmedabad, and Samarpan Arts and Commerce College, Gandhinagar simultaneously in the Academic year 2020-21. In the current year ie. 2021-22 also we have organized the Students and Faculties Exchange Programme with both colleges. Prof. Munnaben B Chaudhari, Dr. Urmila C Chaudhari, and Dr. Lena V. Swadia participated in Online Faculty Development Programme dated 28/03/2022 to 08/04/2022 organized by Knowledge Consortium of Gujarat. Dr. Leena V Swadia Participated in National Level Faculty Development Program on Research Methodology from 23/08/2021 to 26/08/2021organized by Shripatrao Chougule Arts and Science College, Mahwadi, Kotoli. Prof. Vinod R Chaudhari participated in Online Faculty Development Program from 05/04/2021 to 10/04/2021 organized by Swarnim Gujarat Sports Uni. & Guj. University. Dr. Minaben S Vyas & Dr. Urmila C Chaudhari participated in Online Certificate Course on "Basics of Vernacular Innovation Training" under the Innovation Club from 24/01/2022 to 23/02/2022. Dr. Mina S Vyas participated in Two Day Training Workshops on the Innovation Club Program organized by the Commissioner of Higher Edu. And Gujarat Council on Science & Technology, Dept. of Science & Technology, Govt of Guj. From 09/03/0222 to 10/03/2022 and from 26/04/2022 to 27/04/2022.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

02

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	**No File Uploaded**

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

10

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Volunteers of the NSS and CWDC cell organize various programs around the year. Dr. Minaben Vyas of the Sanskrit Department took the initiative and prepared 8 girls who motivated the village people for the vaccination during the Corona period. the students went door to door and sensitize the people for vaccination. Dr. Minaben Vyas organized First Aid Awareness program in whch the students of Nursing College in our campus guided the students about First Aid during any type of pendamic. InMarch 2022 Dr. Minabne Vyas with 21 students took a visit of the exhibition orginized by Govt of Gujarat on "Climate Change" and studied various awareness models. This type of activity makes the holistic development of the students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

21

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

4

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

01

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Since its registration way back in 1983, our institution is managed by an Educational Management which is dedicated to the noble cause of imparting education, especially to girls with a view to empowering them socially and making them economically self-reliant. Hence it has developed a very good infrastructure for various branches of higher education run under the same umbrella. Our grant-in-aid Arts institution too is run on the same campus as other institutions of higher education. So our institution too has classrooms and laboratories in sufficient numbers. There are 9 classrooms for engaging classes of the B.A. program and 3 Laboratories, especially for the Home Science discipline offered as one of the Core disciplines in B.A. Program. The library of the college is fully furnished and has enough space for the books and for the reading section for the faculty members and students also. The college has a large playground and a garden also. A canteen facility is also available in the campus. The college has a hostel facility also. Moreover, there is an auditorium hall, recently built at the cost of approximately 70 Lacs, which is common for all the branches of higher education.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has a vast playground admeasuring 100x40 meter playground for the students for outdoor games. The playground is spacious enough and useful for playing outdoor games like Kabaddi, Kho-Kho, Volleyball, Handball, Softball, Hockey, and Athletic events. Moreover, there is enough space in the Hostel to play Indoor games like Badminton for the students which is used for the same purpose by them. Moreover, for Table Tennis and Chess, there is a separate Sports room where the students can play both these indoor games. And the sports students practice Wrestling in the inner open space of the auditorium as there are no fixed chairs in

the hall so the floor of the inner space can be used for this purpose as the chairs are removed after any cultural program.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

04

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.17

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College Library is fully automated with the ILMS software named
SOUL 2.0. Its version is 2.0.0.12. The automation system had been
implemented in April 2009. It was purchased from INFLIBNET. The
accession of new books and barcoding is done through this
automated system. Moreover, barcode stickers are also prepared
through this automated system. The process of lending and taking
back the books to the faculties as well as to the students is
carried out through this system. OPAC system is useful in
searching the required books which saves the precious time of the
librarian, the faculties, and the students. It is also useful in
preparing the borrower's account and User id of the faculties and
students. Moreover, it also shows the time duration of lent books.
It also generates the report of the borrower's account of issued
books. It also generates the report of the total latest number of
books. It is helpful in finding out the number of books purchased
in any particular year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

31,999 Rs.

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

35

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

An IT expert has been employed by the Hon. Management for updating the IT facilities and Wi-Fi of the institution in the interest of the learners on a yearly contract basis which is renewed every year.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

32

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.17

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The policy is to keep the whole campus, including all buildings, canteen, the ground and all the washrooms keep absolutely neat and clean. In the beginning of the financial year, the management decides to undertake various projects for maintenance of the physical facilities of the campus. For the security of the girls our management has initiated an installation of CCTV surveillance system in buildings, playground, corridors, and on the campus. Security personnel are present round the clock, 365 days. Students' washrooms are constructed on every floor. An RO water plant has been installed. For the differently able students, all the buildings are fitted with a ramp for easy access to the upper floors. The computers are maintained through an annual maintenance contract the Library is constantly upgraded with new books,

magazines and newspapers.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

584

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

45

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

45

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

08

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

220

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

03

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

07

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The students are given representation in the various college committees. Every year the topper student of Sem - 4 is appointed as the Student's Representative of the college. Various activities like cultural activities, maintaining cleanliness in the college, physical facilities, prayer in the morning, etc are managed by the students. Various activities or programs are conducted online or offline around the year by KCG of the Gujarat Government; the students of the college join the programs and participate in them. The students of the college join NSS and CWDC and conduct various social activities and social awareness programs during and after college time also. The students render their service as volunteers in various programs like Special Olympics, Kala Mahakumbh, and Khel Mahakumbh organized by the Government of Gujarat.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has no registered Alumni Association but we collect 50/- Rs. Frees from the outgoing students and maintains the bank account for them from which various programs are organized around the year. New students learn from the old students so the Alumni Association is formed in our college. The present students get the benefit of the Alumni student's experiences and guidance so various activities are conducted in the college. The students get exam-oriented guidance for Alumni. Home Science Dept. organizes various programs like jewelry making. Cooking, and cake making in which the Alumni students render their services as resource persons. If any Alumni student achieves something, the college appreciates her with an award or certificate.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Shri Akhil Anjana Kelvani Mandal, Gandhinagar an educational Trust is managed by some great visionaries of the Anjana Chaudhari community of the state of Gujarat. It was a Trust set up by people who worked devotedly for the noble cause of education, and especially for the noble cause of girls' education for their academic upliftment. Shri Jivanbhai Madhabhai Chaudhari, the founder and President of the Trust, was a great visionary who strove hard all his life for establishing an educational institution to impart education to the girls of the remote and rural areas and the backward communities of the Central and Northern parts of Gujarat, irrespective of their caste, creed or religion. Shri J.M. Chaudhari himself hailed from a humble peasant's family but his philanthropic vision was lofty to help create a Nation wherein her girls can avail of equal opportunities to be educated well and thus can be made independent and self-reliant in life not only economically but also in terms of social dignity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal is guided by the Management to function smoothly with a view to enhance and sustain the academic and infrastructural qualities in the institution for the betterment of the learners. The Principal, Governing Body, and the IQAC are involved in defining policies and procedures, devising guidelines and rules and regulations pertaining to admission, examination, discipline, grievance redresser, finance, infrastructure, etc. Decisions regarding better administration are implemented through the administrative staff. Non-teaching staff and student members are also included in many committees and are encouraged to play an important role in different activities through their active participation in different committees which reinforces further decentralization. The N.S.S coordinator motivates college students to imbibe the values of social service and charity for a lifetime

so as to serve society in a better way. Physical Instructor explains to the new students the significance of sports and encourages them to participate in the games of their interest so as to bring out their latent potential. The institution has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Trust is currently managed by Shri Haribhai Chaudhari, who is an entrepreneurial businessman, an educator, a devoted social worker, and an active politician. He is committed to bringing about a social revolution by educating the girl students of the state on the footprints of the founder trustee of the management. For the all-around growth of the girls, these visionaries have tried to create a conducive and comfortable environment for the girls. Above all their pious motive has been to make them good human beings and of course good citizens. The management firmly believes that a healthy strong society can be constructed only when the girl child is educated and made independent. Shri Popatlal K. Chaudhary, an NRI, donated a huge sum of money to start a Mahila Arts College which started functioning at Gandhinagar in 1994. And the institution has proved to be a boon for the aspirant girl students hailing from remote villages to complete their graduation and post-graduation. It is the incessant endeavor of all the stakeholders of the Institution to work with dedication to work in accordance with the vision and mission of the institution for the upliftmentment of female students.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Since the Institution is a grant-in-aid, the rules and regulations in effect and laid down by the U.G.C. from time to time, are abided by strictly by all the faculty members and administrative staff under the direct guidance and supervision of the Principal and the Hon. Management of the institution for the sustenance and enhancement of quality in higher education. The IQAC also suggests improvement in academic and administrative activities as per need. The procedures for new appointments in case of filling the vacant positions and service rules are followed in accordance with the strict guidelines of the Commissioner of Higher Education, GujaratState. Every year the management conducts meetings with the college staff and suggestions are invited informally and considering the suggestions decisions are taken by the management. The govt. and U.G.C. rules for leave, LTC, etc. are followed by the college. The Management collects informal suggestions from the students, especially the students living in the hostel, and according to this, the management guides all staff members of the college for effective and efficient work.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Since ours is a grant-in-aid institution no special welfare measures in monetary terms for the teaching and administrative staff are taken. But in other respects, all care is taken for the well-being of each and every staff member on the humanitarian ground. For instance, during the initial period of the outbreak of Pandemic Covid all the staff members were given the relaxation of Work From Home in accordance with the SOP guidelines of the Central Government, the office of the Commissioner of Higher Education, and the affiliating University as a precaution for the safety of each and every staff member and their family members. Moreover, the teaching and Non-teaching staff members are given the benefits of Maternity/ Paternity leave and they are also given the LTC benefit as per the state govt. rule and the expenditure incurred by them for this is reimbursed when they produce the Railway /Air tickets of the travel. The daily wagers working on the Campus were given their regular salary by the Management even during the Covid period so as to enable them to support their families financially.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System implemented as per the rules of the Government of Gujarat known as Academic Performance Indicator. The principal, IQAC Cell, and the Management take care of the financial benefits of all staff members.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Since the Institution is a Grant-in-Aid one the salary of the teaching and Non-teaching staff is credited directly into the salary accounts of the staff. But all other accounts including students' fees, expenses incurred on the purchase of books, or any new expenditure regarding the augmentation in infrastructure or renovation of existing rooms or buildings are maintained by the Account clerk in the office during the financial year and they are audited at the end of Financial year by a professional chartered Accountant engaged by the institution for this task.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is a public Charitable trust hence it was started in the year 1994 with the help of generous charity and donations given by the affluent industrialists of the society and whenever the need for funds for the augmentation in the existing infrastructural facilities or organization of any event arises some of the members of the Management generously donate or the required fund is raised by collecting charity amount.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

It is the incessant endeavor of the IQAC to see to it that the academic quality is sustained and enhanced further in the interest of the learners and infrastructural facilities are augmented further for facilitating the better imparting of quality education. IQAC convenes at least two meetings during each semester to assess the criterion-wise progress so that the faculties or the administrative staff can be guided to work for improvement in quality. The faculties have been assigned criterion-wise accountability to see to it that the Metric wise required academic or infrastructural standards are sustained and further enhanced for betterment in the gradation and for the pursuit of excellence. The IQAC Co-ordinator and the Principal guide the concerned Criterion in charge to put into practice the best ideal methods for betterment in the outcome of their concerned Criterion. The faculties are motivated to pursue seminal research in their discipline so that they can remain updated in knowledge to teach the students better. The IQAC collects formal and informal feedback fromstudents and stakeholders. The IQAC guides and motivates the faculty members for better academic, co and extra-curricular and research activities. The teacher's Diary is maintained for regular and qualitative academic work.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC Convener and the Principal review the teaching-learning process and discuss it orally with the faculties individually during the two meetings convened in each semester and discuss the need for improvement if any. The Convener and the Principal also make necessary suggestions to the concerned faculties. Moreover, they also encourage the faculties to remain updated in their disciplines and to acquire computer literacy so that they can teach the students with the help of advanced technology in a better way and to use various methods like teaching through PPTs, You Tube Video lectures of their papers and topics on their Youtube channel created especially for this purpose and other audio-visual aids. The academic calendar is prepared in advance, academic and co and extracurricular activities are arranged

according to it. The students are awarded certificates and shields for their academic and other achievements. Innovation Club encourages the students for innovative activities. The students are motivated for research activities also. And suggestions are given to encourage the students for more and more interaction so that they can have direct involvement in the process of learning and the quality of self-confidence is inculcated in them.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Ours being a girls college it has been our prime concern to safeguard the interests of the females and to make them aware of their natural rights of equality in all the spheres of life on

humanitarian grounds. Various programs for creating awarenessamong them are organized in the institution on and off. On World Women's Day, a special program was arranged so as to make the females aware of their rights and their significance as human beings. 100 students participated in the program. A program on "World Suicide Prevention Day" i.e. 7th September was organized in which 155 students participated.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There are two scavengers employed on a regular basis in the institution for cleaning the whole campus daily who carry out the responsibility of solid waste management. E-waste management is disposed of by a hardware repair technician who is given the annual contract for the maintenance of hardware by the institution. Since ours is an Arts faculty institution there is no question of management of hazardous chemicals and radioactive waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: C. Any 2 of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the   D. Any 1 of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Ours is an educational institution that is committed to a healthy

inclusive environment in terms of tolerance and harmony towards cultural, regional, linguistic, communal socio-economic, and other diversities since its inception. Students from every stratum of Indian society pursue their studies in our institution without any sort of discrimination. The Management encourages cultural diversity as it is one of the inherent characteristics of Indian demographic diversity. They are encouraged to display their cultural variety like their typical culture-specific dance etc. during University Youth Festival through their active participation. For example, sometimes the students from the tribal community present their culture-specific dance at the University Youth Festival and other college cultural programs like Annual Talent Day. Moreover, students with regional, linguistic, communal, and socio-economic diversity from all walks of life and from the most interior regions like the hamlets of remote districts to name a few like Panchmahal, Surendranagar, Rajkot, Kachchha, Aravalli, Sabarkantha, Banaskantha and sometimes from the neighboring states Rajasthan or Maharashtra also seek admission in our institution. They too are accepted without any discrimination and they too acknowledge in return the healthy ambiance of our institution in this regard.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students and the employees are sensitized to their constitutional obligations like snese of patriotic values, rights, duties and responsibilities by celebrating the National festivals -our Independence Day on 15th August every year and our Republic Day every year on 26th January with their active participation. The students are encouraged to present their thoughts on the unique characteristics of Indian constitution after the flag-hoisting and saluting to the flag ceremony so as to inculcate the values of patriotism in them.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Both the National Festivals i.e. our Independence Day on 15th August and our Republic Day on 26th January are celebrated every year with the active participation of the students. Moreover, the birthday of our great Freedom fighter and the architect of Indian integrity on 31st October is celebrated as National Integrity Day and the students participate in various relevant programs like elocution competitions, quizzes on the relevant topic, and essay competitions. The birth anniversary of Shri Zaverchand Meghani, a Gujarati Poet was celebrated on 2nd September in which 20 students

actively participated.In the same way, the birthday of our Father of the Nation on 2nd October is celebrated every year with the active participation of the students to pay tribute to the great Indian leader who has served as a lighthouse for the whole of mankind in the succeding times by his principles of Non-Violence and fearless protest against inhuman tyranny by any power in any form. The Nation celebrates Azadi ka Amrit Mahotsav so a few programs were organized in the college to create awareness among the students. Guru Purnima was celebrated on 24th July in which 70 students participated online and 10 students participated offline.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Though the college is located in the centre of Gandhinagar, there is a slum area near the college. In the month of September the Home Science Department arranges "Nutritional Week". The students organize "Sweets Making Competition" and distribute food packers in this slum area. The women of the area are given knowledge and awareness about the low-priced but nutritional food. The women are guided to avoid malnutrition food. The NSS volunteers teach children of slum areas from 5:00 to 6:00 p.m. from Monday to Friday. The slum area students are provided pencil, notebooks, eraser and other stationary. The NSS unit distribute glossary, cloths, footwear, etc.

Our institution hosts Khel Maha Kumbh- for the differently able children of Gandhinagar District. This event was organized by Special Olympics Gujarat on 1st May, 2022. We wish to send a strong message to society at large that in the march of the nation towards progress, the differently-able should not be ignored. The refreshments, clean drinking water, washroom facilities, parking and others all have to be considered and appropriate arrangements have to be made. 20 students of the college rendered their service

as the volunteers for this event.

File Description	Documents
Best practices in the Institutional website	**Nil**
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college is located in the capital city of Gujarat but generally, we get the students from the rural and interior parts of Gujarat and some students take admission that are from the interior parts of neighboring states also. Our college is near the central bus station of Gandhinagar so many students commute from the villages. The college has a hostel facility also so a number of girls from the interior parts of Gujarat takes admitted to the college. The college tries to provide a stage where these students can match their steps with the world. The students of our college participated in the celebration of "World Interfaith Harmony Week" by the United Nations (UN). UN has decided that this program will be hosted by the King of Jordan. This year more than 30 students of the college presented their creations. From all over the world total of 100 participants participated of which 30 participants were from our college. The college promotes the idea of "From Village to World". "Thought of Peace From Great Personalities" is the subject on which our students have created their creations. The creations of the students are uploaded on the UN website https://www.un.org/en/observances/interfaith-harmony-week. The creations are published in the peer-reviewed journal entitled www.rrjournal.com

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curriculum development isn't in the purview of the college; it is designed by the affiliating University, and it is to be implemented by the constituent colleges. However, curriculum dispensation is the job of the Institution. Dr. Leena V.Swadia, Prof.Pratima Chhaniyara, and Dr. H S Waghela were members of the board of the study and actively participated in the Curriculum development for the University. They also collected suggestions from all faculty members of the respective subjects. In this way indirectly all faculty members of the college played their role in the curriculum development. The Institution has been forming its Academic Calendar for almost a decade now. This calendar is prepared at the beginning of the Academic year. Each department gives its inputs and a list of experts to be invited, details of relevant films to be shown and visits to be planned which are all incorporated into the Academic Calendar. Tentative dates for exams, question paper patterns, and faculty-wise teaching of the topics are all assimilated into the calendar.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Model Academic Calendar is sent by the affiliating University to all the affiliated colleges in June, the first month of the Academic year every year. Our institution makes all efforts earnestly to adhere to it in both the Semesters during the Academic year. Two Internal Tests are held by the Institution-one in each semester before the University Examination. Paperwise Assignments are given and collected for checking and then retunerd to the students by the faculties for Continous Internal Evaluation.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://pkcmacollege.com/students/academic_calendar

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

186

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The affiliating colleges are not free to design their own curriculum. The colleges have to implement the set curriculum designed by the Board of Study (BOS) designated by the University and at the end of each Semester University will conduct an examination based on this curriculum only. Our college is affiliated with Gujarat University so we are bound to implement the curriculum designed by the said university. That is why no formal system has been developed yet in the institution as such for integrating relevant crosscutting issues but the faculties individually do co-relate these issues in the topics of their relevant papers of teaching so as to inculcate these values in the students to make them better citizens and better human beings with ethical values, free from gender bias and make aware about saving the environment to save

the earth and ecology. Many seminars are organized by NSS Unit, Collegiate Women Development Cell (CWDC), Eco Club, etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	http://pkcmacollege.com/home/aqar_submission_doc
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1245

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC,

Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

725

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The timetable and the time schedule do not permit to the engagement of separate classes for advanced and slow learners. During the regular classes, the faculty members conduct some oral / written tests and find out the slow and advanced learners from the class. The slow learners are given more attention. Some of the faculty members like Dr. Meena Vyas had tried to put the ideal learner-centric method into practice by identifying the learners on the basis of advanced learners and slow learners. Under the title 'Natraj Chidambaram' and 'Shivstutu' the postcards of Times of India were used and the advanced learners helped the slow learners to understand the topic. Some of the Sloks were recited by the advanced learners for the slow learners. She had discussed some topics and the slow learners had asked questions and many of the questions were answered by the advanced learners whereas the rest of the questions were answered by the faculty member to the satisfaction of the students of both levels. Assignment works are given by the teachers and the slow learner students are identified and advised. Weekly tests are taken and students are personally guided by the faculty members.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1245	14

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Due to the pandemic, it was not possible to assess the learning levels of the students and organize special Programs for advanced learners and slow learners since classes were conducted through virtual mode mostly during the academic year as Government had not permitted to conduct the classes in the physical mode as a precautionary measure to save the students and the faculties from the infection of Corona. But later on when the situation improved the government granted permission to conduct classes in the hybrid mode so the faculty member used Google Meet, Google Classroom, and other mobile applications to conduct the sessions. The faculty member shared the notes and question banks through the applications. Though it was a hybrid method the sessions were very interactive and students were very satisfied with it. This method proved to be beneficial to the students. Dr. Mina Vyas of the Sanskrit Dept gives special assignment work to the students. With that, she uses "Drop Box" in which the students can drop their questions in a "Drop Box.". some times thegirl students can not ask questions in the classroom. The students feel free to ask questions through this method. The students in a great number participate in this 'DropBox Counseling" Program.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institute has three classrooms where the LCD Projector is available. The faculty members very frequently use the LCD

Projector to conduct the classes. The faculty members teach with the help of PPTs prepared by them. With that, the many BISAG videos / Lectures are available which the faculty members show as supplementary work. Some of the faculty members conduct online tests also. The faculty members, sometimes, share the material in WhatsApp Groups also so the students can use the material anytime from anywhere. A few faculties like Asso. Prof. Rao Bharatsingh P. and Dr. Meena Vyas also uploaded their videos of lectures relevant to the curriculum on YouTube. Moreover, all the Faculties shared the teaching and study material on the Google Classroom application.www.pkchaudhariartscollege.blogspot.com is the blog run by Dr. Minaben Vyas of sanskrit Departmant. she also runs her youtube channel in which she uploads her video lectures. The name of her Youtube is - Mina Vyas Chaudhari College.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

14

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

13

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

09

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

13

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In addition to holding the regular internal test in the conventional method, the students are evaluated by some other informal methods also continuously during the academic year. These methods are group discussions, oral tests, unit tests, and open-book exams. Because of these methods, students are encouraged to interact properly and are also constantly eager to manifest better and better performance. Moreover, they keep revising the taught topics with a view to improving their performance continuously in all kinds of tests. And the method of revision after a week or ten days is in the interest of the students as they can remember all the points of a particular unit merely by their regular attendance and attentiveness. Faculty members also guide the students to write assignments and give class presentations as part of their syllabic course. From the content of the assignments/presentations to the varied aspects of soft skills associated with them, the students are given training for both. It's apparent that a student must be continuously evaluated so that she is well prepared in the said subject. Hence, an attempt is made to improve the evaluation system thus enabling the students to grasp the matter completely.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

After the declaration of the result of the internal test every Semester, the students are informed by a notice displayed on the college notice board by the examination committee to apply for their grievances within a stipulated time and they can tender their application regarding grievances to the examination committee and the examination committee intimates the concerned faculty in writing to reassess the answer sheet and check whether the evaluation needs any rectification. Then the concerned studentis intimated about the reassessment result whether rectified or the same by the examination committee.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Develop critical thinking skills, analytical ability, and humanitarian approach in the students.

Give the understanding of fundamentals of Humanities and Social Sciences.

Make the students recognize the importance of cultural values and the significance of arguments in a healthy discourse.

Make the students learn the value of multi-disciplinary studies.

Enable the students for employment in sectors like Academics, Journalism, Multimedia Publishing, NGOs

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme outcomes are generally displayed on the college website but presently no system of evaluating the Program outcomes has been implemented separately so far. College Examination Committee analyses University Examinations results and students are motivated and encouraged. Program-wise University ranker students and honored and at the Annual Function.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

463

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://pkcmacollege.com/assets/files/2020/pdf2.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

02

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has started a Students and Faculties Exchange Programme with the surrounding institutions by signing M.O.U. with them for the transfer of knowledge. Our institution organized the Students and Faculties Exchange Programme with Samarpan Arts and Commerce College, Gandhinagar in the Academic year 2019-20, and with two institutions named Umiya Arts and Commerce College, Sola, Ahmedabad, and Samarpan Arts and Commerce College, Gandhinagar simultaneously in the Academic year 2020-21. In the current year ie. 2021-22 also we have organized the Students and Faculties Exchange Programme with both colleges. Prof. Munnaben B Chaudhari, Dr. Urmila C Chaudhari, and Dr. Lena V. Swadia participated in Online Faculty Development Programme dated 28/03/2022 to 08/04/2022 organized by Knowledge Consortium of Gujarat. Dr. Leena V Swadia Participated in National Level Faculty Development Program on Research Methodology from 23/08/2021 to 26/08/2021organized by Shripatrao Chougule Arts and Science College, Mahwadi, Kotoli. Prof. Vinod R Chaudhari participated in Online Faculty Development Program from 05/04/2021 to 10/04/2021 organized by Swarnim Gujarat Sports Uni. & Guj. University. Dr. Minaben S Vyas & Dr. Urmila C Chaudhari participated in Online Certificate Course on "Basics of Vernacular Innovation Training" under the Innovation Club from 24/01/2022 to 23/02/2022. Dr. Mina S Vyas participated in Two Day Training Workshops on the Innovation Club Program organized by the Commissioner of Higher Edu. And Gujarat Council on Science & Technology, Dept. of Science & Technology, Govt of Guj. From 09/03/0222 to 10/03/2022 and from 26/04/2022 to 27/04/2022.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

02

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	**No File Uploaded**

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

`10`

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File]()

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Volunteers of the NSS and CWDC cell organize various programs around the year. Dr. Minaben Vyas of the Sanskrit Department took the initiative and prepared 8 girls who motivated the village people for the vaccination during the Corona period. the students went door to door and sensitize the people for vaccination. Dr. Minaben Vyas organized First Aid Awareness program in whch the students of Nursing College in our campus guided the students about First Aid during any type of pendamic. InMarch 2022 Dr. Minabne Vyas with 21 students took a visit of the exhibition orginized by Govt of Gujarat on "Climate Change" and studied various awareness models. This type of activity makes the holistic development of the students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

`00`

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

21

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

4

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

01

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Since its registration way back in 1983, our institution is managed by an Educational Management which is dedicated to the noble cause of imparting education, especially to girls with a

view to empowering them socially and making them economically self-reliant. Hence it has developed a very good infrastructure for various branches of higher education run under the same umbrella. Our grant-in-aid Arts institution too is run on the same campus as other institutions of higher education. So our institution too has classrooms and laboratories in sufficient numbers. There are 9 classrooms for engaging classes of the B.A. program and 3 Laboratories, especially for the Home Science discipline offered as one of the Core disciplines in B.A. Program. The library of the college is fully furnished and has enough space for the books and for the reading section for the faculty members and students also. The college has a large playground and a garden also. A canteen facility is also available in the campus. The college has a hostel facility also. Moreover, there is an auditorium hall, recently built at the cost of approximately 70 Lacs, which is common for all the branches of higher education.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has a vast playground admeasuring 100x40 meter playground for the students for outdoor games. The playground is spacious enough and useful for playing outdoor games like Kabaddi, Kho-Kho, Volleyball, Handball, Softball, Hockey, and Athletic events. Moreover, there is enough space in the Hostel to play Indoor games like Badminton for the students which is used for the same purpose by them. Moreover, for Table Tennis and Chess, there is a separate Sports room where the students can play both these indoor games. And the sports students practice Wrestling in the inner open space of the auditorium as there are no fixed chairs in the hall so the floor of the inner space can be used for this purpose as the chairs are removed after any cultural program.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

04

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.17

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College Library is fully automated with the ILMS software named SOUL 2.0. Its version is 2.0.0.12. The automation system had

been implemented in April 2009. It was purchased from INFLIBNET. The accession of new books and barcoding is done through this automated system. Moreover, barcode stickers are also prepared through this automated system. The process of lending and taking back the books to the faculties as well as to the students is carried out through this system. OPAC system is useful in searching the required books which saves the precious time of the librarian, the faculties, and the students. It is also useful in preparing the borrower's account and User id of the faculties and students. Moreover, it also shows the time duration of lent books. It also generates the report of the borrower's account of issued books. It also generates the report of the total latest number of books. It is helpful in finding out the number of books purchased in any particular year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

31,999 Rs.

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

35

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

An IT expert has been employed by the Hon. Management for updating the IT facilities and Wi-Fi of the institution in the interest of the learners on a yearly contract basis which is renewed every year.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

32

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.17

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The policy is to keep the whole campus, including all buildings, canteen, the ground and all the washrooms keep absolutely neat and clean. In the beginning of the financial year, the management decides to undertake various projects for maintenance of the physical facilities of the campus. For the security of the girls our management has initiated an installation of CCTV surveillance system in buildings, playground, corridors, and on the campus. Security personnel are present round the clock, 365 days. Students' washrooms are constructed on every floor. An RO water plant has been installed. For the differently able students, all the buildings are fitted with a ramp for easy access to the upper floors. The

computers are maintained through an annual maintenance contract
the Library is constantly upgraded with new books, magazines
and newspapers.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

584

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File]

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File]

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

45

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

45

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File]

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

08

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

220

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

03

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

07

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The students are given representation in the various college committees. Every year the topper student of Sem - 4 is appointed as the Student's Representative of the college. Various activities like cultural activities, maintaining cleanliness in the college, physical facilities, prayer in the morning, etc are managed by the students. Various activities or programs are conducted online or offline around the year by KCG of the Gujarat Government; the students of the college join the programs and participate in them. The students of the college join NSS and CWDC and conduct various social activities and social awareness programs during and after college time also. The students render their service as volunteers in various programs like Special Olympics, Kala Mahakumbh, and Khel Mahakumbh organized by the Government of Gujarat.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has no registered Alumni Association but we collect 50/- Rs. Frees from the outgoing students and maintains the bank account for them from which various programs are organized around the year. New students learn from the old students so the Alumni Association is formed in our college. The present students get the benefit of the Alumni student's experiences and guidance so various activities are conducted in the college. The students get exam-oriented guidance for Alumni. Home Science Dept. organizes various programs like jewelry making. Cooking, and cake making in which the Alumni students render their services as resource persons. If any Alumni student achieves something, the college appreciates her with an award or certificate.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Shri Akhil Anjana Kelvani Mandal, Gandhinagar an educational Trust is managed by some great visionaries of the Anjana Chaudhari community of the state of Gujarat. It was a Trust set up by people who worked devotedly for the noble cause of education, and especially for the noble cause of girls' education for their academic upliftment. Shri Jivanbhai Madhabhai Chaudhari, the founder and President of the Trust, was a great visionary who strove hard all his life for establishing an educational institution to impart education to the girls of the remote and rural areas and the backward communities of the Central and Northern parts of Gujarat, irrespective of their caste, creed or religion. Shri J.M. Chaudhari himself hailed from a humble peasant's family but his philanthropic vision was lofty to help create a Nation wherein her girls can avail of equal opportunities to be educated well and thus can be made independent and self-reliant in life not only economically but also in terms of social dignity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal is guided by the Management to function smoothly with a view to enhance and sustain the academic and infrastructural qualities in the institution for the betterment of the learners. The Principal, Governing Body, and the IQAC are involved in defining policies and procedures, devising guidelines and rules and regulations pertaining to admission, examination, discipline, grievance redresser, finance, infrastructure, etc. Decisions regarding better administration are implemented through the administrative staff. Non-teaching staff and student members are also included in many committees and are encouraged to play an important role in different activities through their active participation in different

committees which reinforces further decentralization. The N.S.S coordinator motivates college students to imbibe the values of social service and charity for a lifetime so as to serve society in a better way. Physical Instructor explains to the new students the significance of sports and encourages them to participate in the games of their interest so as to bring out their latent potential. The institution has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Trust is currently managed by Shri Haribhai Chaudhari, who is an entrepreneurial businessman, an educator, a devoted social worker, and an active politician. He is committed to bringing about a social revolution by educating the girl students of the state on the footprints of the founder trustee of the management. For the all-around growth of the girls, these visionaries have tried to create a conducive and comfortable environment for the girls. Above all their pious motive has been to make them good human beings and of course good citizens. The management firmly believes that a healthy strong society can be constructed only when the girl child is educated and made independent. Shri Popatlal K. Chaudhary, an NRI, donated a huge sum of money to start a Mahila Arts College which started functioning at Gandhinagar in 1994. And the institution has proved to be a boon for the aspirant girl students hailing from remote villages to complete their graduation and post-graduation. It is the incessant endeavor of all the stakeholders of the Institution to work with dedication to work in accordance with the vision and mission of the institution for the upliftmentment of female students.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Since the Institution is a grant-in-aid, the rules and regulations in effect and laid down by the U.G.C. from time to time, are abided by strictly by all the faculty members and administrative staff under the direct guidance and supervision of the Principal and the Hon. Management of the institution for the sustenance and enhancement of quality in higher education. The IQAC also suggests improvement in academic and administrative activities as per need. The procedures for new appointments in case of filling the vacant positions and service rules are followed in accordance with the strict guidelines of the Commissioner of Higher Education, GujaratState. Every year the management conducts meetings with the college staff and suggestions are invited informally and considering the suggestions decisions are taken by the management. The govt. and U.G.C. rules for leave, LTC, etc. are followed by the college. The Management collects informal suggestions from the students, especially the students living in the hostel, and according to this, the management guides all staff members of the college for effective and efficient work.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Since ours is a grant-in-aid institution no special welfare measures in monetary terms for the teaching and administrative staff are taken. But in other respects, all care is taken for the well-being of each and every staff member on the humanitarian ground. For instance, during the initial period of the outbreak of Pandemic Covid all the staff members were given the relaxation of Work From Home in accordance with the SOP guidelines of the Central Government, the office of the Commissioner of Higher Education, and the affiliating University as a precaution for the safety of each and every staff member and their family members. Moreover, the teaching and Non-teaching staff members are given the benefits of Maternity/ Paternity leave and they are also given the LTC benefit as per the state govt. rule and the expenditure incurred by them for this is reimbursed when they produce the Railway /Air tickets of the travel. The daily wagers working on the Campus were given their regular salary by the Management even during the Covid period so as to enable them to support their families financially.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the

year

5

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System implemented as per the rules of the Government of Gujarat known as Academic Performance Indicator. The principal, IQAC Cell, and the Management take care of the financial benefits of all staff members.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Since the Institution is a Grant-in-Aid one the salary of the teaching and Non-teaching staff is credited directly into the salary accounts of the staff. But all other accounts including students' fees, expenses incurred on the purchase of books, or any new expenditure regarding the augmentation in infrastructure or renovation of existing rooms or buildings are maintained by the Account clerk in the office during the financial year and they are audited at the end of Financial year by a professional chartered Accountant engaged by the

institution for this task.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is a public Charitable trust hence it was started in the year 1994 with the help of generous charity and donations given by the affluent industrialists of the society and whenever the need for funds for the augmentation in the existing infrastructural facilities or organization of any event arises some of the members of the Management generously donate or the required fund is raised by collecting charity amount.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

It is the incessant endeavor of the IQAC to see to it that the academic quality is sustained and enhanced further in the interest of the learners and infrastructural facilities are augmented further for facilitating the better imparting of quality education. IQAC convenes at least two meetings during each semester to assess the criterion-wise progress so that the faculties or the administrative staff can be guided to work for improvement in quality. The faculties have been assigned criterion-wise accountability to see to it that the Metric wise required academic or infrastructural standards are sustained and further enhanced for betterment in the gradation and for the pursuit of excellence. The IQAC Co-ordinator and the Principal guide the concerned Criterion in charge to put into practice the best ideal methods for betterment in the outcome of their concerned Criterion. The faculties are motivated to pursue seminal research in their discipline so that they can remain updated in knowledge to teach the students better. The IQAC collects formal and informal feedback fromstudents and stakeholders. The IQAC guides and motivates the faculty members for better academic, co and extra-curricular and research activities. The teacher's Diary is maintained for regular and qualitative academic work.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC Convener and the Principal review the teaching-learning process and discuss it orally with the faculties individually during the two meetings convened in each semester and discuss the need for improvement if any. The Convener and the Principal also make necessary suggestions to the concerned faculties. Moreover, they also encourage the faculties to remain updated in their disciplines and to acquire computer literacy so that they can teach the students with the help of advanced technology in a better way and to use various methods

like teaching through PPTs, You Tube Video lectures of their papers and topics on their Youtube channel created especially for this purpose and other audio-visual aids. The academic calendar is prepared in advance, academic and co and extracurricular activities are arranged according to it. The students are awarded certificates and shields for their academic and other achievements. Innovation Club encourages the students for innovative activities. The students are motivated for research activities also. And suggestions are given to encourage the students for more and more interaction so that they can have direct involvement in the process of learning and the quality of self-confidence is inculcated in them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Ours being a girls college it has been our prime concern to safeguard the interests of the females and to make them aware of their natural rights of equality in all the spheres of life on humanitarian grounds. Various programs for creating awarenessamong them are organized in the institution on and off. On World Women's Day, a special program was arranged so as to make the females aware of their rights and their significance as human beings. 100 students participated in the program. A program on "World Suicide Prevention Day" i.e. 7th September was organized in which 155 students participated.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There are two scavengers employed on a regular basis in the institution for cleaning the whole campus daily who carry out the responsibility of solid waste management. E-waste

management is disposed of by a hardware repair technician who is given the annual contract for the maintenance of hardware by the institution. Since ours is an Arts faculty institution there is no question of management of hazardous chemicals and radioactive waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**C. Any 2 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Ours is an educational institution that is committed to a healthy inclusive environment in terms of tolerance and harmony towards cultural, regional, linguistic, communal socio-economic, and other diversities since its inception. Students from every stratum of Indian society pursue their studies in our institution without any sort of discrimination. The Management encourages cultural diversity as it is one of the inherent characteristics of Indian demographic diversity. They are encouraged to display their cultural variety like their typical culture-specific dance etc. during University Youth Festival through their active participation. For example, sometimes the students from the tribal community present their culture-specific dance at the University Youth Festival and other college cultural programs like Annual Talent Day. Moreover, students with regional, linguistic, communal, and socio-economic diversity from all walks of life and from the most interior regions like the hamlets of remote districts to name a few like Panchmahal, Surendranagar, Rajkot, Kachchha, Aravalli, Sabarkantha, Banaskantha and sometimes from the neighboring states Rajasthan or Maharashtra also seek admission in our institution. They too are accepted without any discrimination and they too acknowledge in return the healthy ambiance of our institution in this regard.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students and the employees are sensitized to their constitutional obligations like snese of patriotic values, rights, duties and responsibilities by celebrating the National festivals -our Independence Day on 15th August every year and our Republic Day every year on 26th January with their active participation. The students are encouraged to present their thoughts on the unique characteristics of Indian constitution after the flag-hoisting and saluting to the flag ceremony so as to inculcate the values of patriotism in them.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Both the National Festivals i.e. our Independence Day on 15th August and our Republic Day on 26th January are celebrated every year with the active participation of the students. Moreover, the birthday of our great Freedom fighter and the architect of Indian integrity on 31st October is celebrated as National Integrity Day and the students participate in various relevant programs like elocution competitions, quizzes on the relevant topic, and essay competitions. The birth anniversary of Shri Zaverchand Meghani, a Gujarati Poet was celebrated on 2nd September in which 20 students actively participated.In the same way, the birthday of our Father of the Nation on 2nd October is celebrated every year with the active participation of the students to pay tribute to the great Indian leader who has served as a lighthouse for the whole of mankind in the succeding times by his principles of Non-Violence and fearless protest against inhuman tyranny by any power in any form. The Nation celebrates Azadi ka Amrit Mahotsav so a few programs were organized in the college to create awareness among the students. Guru Purnima was celebrated on 24th July in which 70 students participated online and 10 students participated offline.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Though the college is located in the centre of Gandhinagar, there is a slum area near the college. In the month of September the Home Science Department arranges "Nutritional Week". The students organize "Sweets Making Competition" and distribute food packers in this slum area. The women of the area are given knowledge and awareness about the low-priced but nutritional food. The women are guided to avoid malnutrition food. The NSS volunteers teach children of slum areas from 5:00 to 6:00 p.m. from Monday to Friday. The slum area students are provided pencil, notebooks, eraser and other stationary. The NSS unit distribute glossary, cloths, footwear, etc.

Our institution hosts Khel Maha Kumbh- for the differently able children of Gandhinagar District. This event was organized by Special Olympics Gujarat on 1st May, 2022. We wish to send a strong message to society at large that in the march of the nation towards progress, the differently-able should not be ignored. The refreshments, clean drinking water, washroom facilities, parking and others all have to be considered and appropriate arrangements have to be made. 20 students of the college rendered their service as the volunteers for this event.

File Description	Documents
Best practices in the Institutional website	**Nil**
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college is located in the capital city of Gujarat but generally, we get the students from the rural and interior parts of Gujarat and some students take admission that are from the interior parts of neighboring states also. Our college is near the central bus station of Gandhinagar so many students commute from the villages. The college has a hostel facility also so a number of girls from the interior parts of Gujarat takes admitted to the college. The college tries to provide a stage where these students can match their steps with the world. The students of our college participated in the celebration of "World Interfaith Harmony Week" by the United Nations (UN). UN has decided that this program will be hosted by the King of Jordan. This year more than 30 students of the college presented their creations. From all over the world total of 100 participants participated of which 30 participants were from our college. The college promotes the idea of "From Village to World". "Thought of Peace From Great Personalities" is the subject on which our students have created their creations. The creations of the students are uploaded on the UN website https://www.un.org/en/observances/interfaith-harmony-week. The creations are published in the peer-reviewed journal entitled www.rrjournal.com

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

To start PG Centre for Home Science subject

To offer various certificate courses.

To organize a national seminar.

To arrange lecture series at local and University levels.

To organize various student and faculty development programs.

To organize various co-curricular and extracurricular activities for students.

To motivate students and staff to do research activities.

To arrange a workshop for newly appointed teaching staff.

To celebrate various days.

To initiate various awareness programs.

To motivate PG students regarding the NET/SLET examination.

To enrich the library by adding new reference books/journals/periodicals /E-resources.

To upgrade the institutional website.

To make placement more efficient.

To encourage students to participate in NSS/NCC/Culture/CWDC/Sports activities.

To reform examination pattern.

To extend the work and activities of IQAC like skill development.